

Woods Hole Historical Collection  
P.O. Box 185  
Woods Hole, MA 02543

REGISTER  
Penzance Players  
1928-1969

2 boxes

## **PENZANCE PLAYERS**

**93-21**

### **History**

**1928-1984**

*From "Curtain Rising: Theater In Falmouth Over the Past Seventy Years" by DeWitt C. Jones III, published in Sprintsail, Volume 9, Number 2, Summer 1995.*

By far the longest playing group (in Falmouth) was the Penzance Players. In 1928 the Meigs twins in Woods Hole put on a play for their family and friends. The twins, Sarah and Mary, were aided by their governess, Miss Balfour; their brother, Wister, and a friend, Tom Ratcliffe worked behind the scenes.

The next year they again presented a play for their friends and in 1930 they and their friends formed the Penzance Players. The group consisted mostly of college students and children of old Woods Hole summer residents. Over the years the group expanded and included high school students, ..., summer folk from Quissett and many other young people who lived in Woods Hole during the summer.

Just before World War II the proceeds of one production went to the USO and one performance of the play was given on location at Camp Edwards. For four years during the war, however, the Penzance Players did not perform.

Many local groups, including the MBL Library, the Children's School of Science, the Falmouth Hospital Association, the Woods Hole Child Center, the Woods Hole and Falmouth libraries, the Woods Hole Historical Collection as well as the Red Cross and CARE have benefited from the proceeds of the player's performances.\*

At least two Penzance Player alumni turned professional. Peggy Clark became an illustrious lighting designer, Tom Ratcliffe became the producer of the Sea Cliff Summer Theater in Long Island.

There were no productions from 1942 until 1946 but the group reorganized in 1946 and put on three one act plays.

Productions continued until 1984.

\* The two main beneficiaries of the production proceeds over the years were the Woods Hole Community Hall and Association and the Woods Hole Library.

### **Scope**

Box One (1931-1962) includes extensive records, notes, lists, meeting minutes and production notes for the Penzance Players theater productions from 1933-1957. Items from 1958-1962 include only the year's program and little else.

Box Two (1963-1984) is rather hit and miss, with many year's records missing.

There are more receipts and financial items than written reports of meetings for some years. Some folders contain only that year's program.

There is a small collection of original play booklets at the back of the second box.

## **BOX 1**

93-21.1-1. Histories of the Penzance Players.

93-21.1-2. Newsclippings and correspondence, 1931-1969. Xerox copies.

93-21.1-3. 1933.

- a. Typewritten membership list
- b. Handwritten lists of accounts

*Annual Play: "You Never Can Tell"*

93-21.1-4. 1934. Handwritten notes from Annual Meeting.

*Annual Play: "Sold In The Hills", for the benefit of the Woods Hole Library.*

93-21.1-5. 1935.

- a. Typewritten Secretary's Report.
- b. Typewritten Treasurer's Report.
- c. Contract for Amateur Production Rights from Walter H. Baker Company for "Tons Of Money"
- d. Certificate of Exemption from Collection of Federal Tax on Admissions

93-21.1-6. 1936.

- a. Handwritten notes from Annual Meeting, July 19, 1936.
- b. Typewritten letter from Falmouth Board of Trade, August 18, 1936.
- c. Typewritten letter, Treasury Department, re non-exemption for taxes, August 19, 1936. Includes notice of "Tax On Admissions Under the Revenue Act of 1932" and "Requirements In Re Tickets Of Admission And Signs".
- d. Receipt for Payment of federal Tax on Admissions, Dues and Safe Deposit Boxes, August 1936.
- e. Typewritten ms. Record of Admissions for "Crab Apple", August 25-27, 1936
- f. Typewritten Treasurer's Report, 1936.
- g. Receipt for money received by Woods Hole Community Association, September 15, 1936.

93-21.1-7. 1937.

- a. Handwritten notes on members and events.
- b. Handwritten Treasurer's Report
- c. Receipt for money received by Woods Hole Public Library, September 1, 1937.  
*Annual Play: "Plots and Playwrights"*

93-21.1-8. 1938.

- a. Playbill. "Not Herbert".
- b. Handwritten Treasurer's Report and sheet of calculations.

- c. Play Production License, Walter H. Baker Company, for "Not Herbert".
- d. Receipt for Payment of federal Tax on Admissions, Dues and Safe Deposit Boxes, August 1938.

93-21.1-9. 1940.

- a. Handwritten notes for Annual Meeting, July 10, 1940.
- b. Typewritten letter from Samuel French, Play Publishers and Authors Representatives to Helen M. Crossley, July 20, 1940 re Noel Coward's "Hay Fever".
- c. Typewritten letter from Treasury Department re tax on play admissions, August 6, 1940.
- d. Application for exemption from Collection of Federal Tax on Admissions.
- e. Handwritten Treasurer's Report.
- f. Handwritten letter for receipt of check from Sidney F. Peck, Woods Hole Community Association, September 18, 1940.
- g. Typed receipt from Barnard College for money received towards scholarship for Charlotte McKenzie, September 23, 1940.
- h. Typewritten letter from Treasury Department to Helen Crossley, September 25, 1940. Instructions attached.
- i. Receipt for Payment of federal Tax on Admissions, Dues and Safe Deposit Boxes, August 1940.
- j. Handwritten letter from Annie Nathan Meyer re Charlotte McKenzie, September 21, 1940.
- k. Typewritten letter from Barnard College acknowledging receipt of money, October 11, 1940.

93-21.1-10. 1941.

- a. Handwritten mailing list – members.
- b. Handwritten notes for Annual Meeting including list of attendees and members of board.
- c. Typewritten letter from Walter H. Baker Company re "Charley's Aunt" and "Her Master's Voice", July 7, 1941. Includes license for "Her Master's Voice".
- d. Typewritten letter from Treasury Department to Helen Crossley, July 30, 1941.
- e. Receipt for Payment of federal Tax on Admissions, Dues and Safe Deposit Boxes, August 1941.
- f. Handwritten notes – Treasurer's Report.
- g. Handwritten notes – Inventory.

93-21.1-11. 1942.

- a. Handwritten notes – Annual Meeting, July 22, 1942.
- b. Handwritten notes – attendance list and mailing list.
- c. Handwritten letter to Lieutenant A.W. Lunt of Naval Section Base, Woods Hole, July 21, 1942 from Helen Crossley.
- d. Handwritten Treasurer's Report, 1942.

93-21.1-12. 1946

*Letters from Helen Crossley are carbon copies of originals. All items are fastened together, some pasted to paper.*

- a. Typewritten minutes of Annual Meeting, July 5, 1946.
- b. Typewritten list of members, 1946.
- c. Typewritten minutes of Meeting, September 1, 1946.
- d. Typewritten By-Laws
- e. Typewritten Financial Report, 1946
- f. Program: Three One-Act Plays from "Tonight at 8:30" by Noel Coward
- g. Four printed tickets for Three One-Act Plays.
- h. Handwritten note from Ware Cattell, *The Collecting Net* (MBL publication).
- i. Typewritten letter from Helen Crossley to Ware Cattell, July 6, 1946.
- j. Typewritten letter to Helen Crossley from Walter H. Baker Company, July 15, 1946, re Coward play.
- k. Typewritten letter to Shirley Kaye, Walter H. Baker Company, from Helen Crossley, July 30, 1946.
- l. Typewritten letter to Helen Crossley from Walter H. Baker Company, August 1, 1946.
- m. Typewritten letter to Helen Crossley from Samuel French, Inc., re royalties for the Coward play, August 7, 1946.
- n. Typewritten letter to Ware Catell from Helen Crossley, re scholarship benefit, August 8, 1946 (changed from MBL to Community Association).
- o. Typewritten letter from Ware Catell to Helen Crossley, August 14, 1946.
- p. Typewritten acknowledgement of royalty money received by Samuel French, August 16, 1946.
- q. Typewritten letter from Cape Cod Standard-Times, n.d., re clipping on Players.
- r. Typewritten letter to Falmouth Enterprise from Helen Crossley for Players' publicity, September 2, 1946.
- s. Typewritten letter to Helen Crossley from Clara Hough, Falmouth Enterprise, September 6, 1946.
- t. Typewritten letter from Helen Crossley to New York Restaurant, September 11, 1946.
- u. Typewritten letter from Helen Crossley to Heloise Redfield, Breakwater Hotel, September 11, 1946.
- v. Typewritten letter from Helen Crossley to Falmouth National Bank, September 16, 1946.
- w. Typewritten letter from Helen Crossley to Falmouth National Bank, September 27, 1946 with account sheet and receipt from bank.
- x. Typewritten letter to Mrs. Alfred C. Redfield, President of Woods Hole Community Association with checks enclosed for the benefit of the Association, September 28, 1946.
- y. Handwritten note acknowledging receipt of money for the W.H. Community Association, from Martha Redfield, October 5, 1946.
- z. Typewritten letter and receipt for taxes paid to Collector of Internal Revenue,

September 28, 1946.

- aa. Typewritten Electrician's Report from Joe Crossley, n.d.
- bb. Typewritten Notes for the Secretary-Treasurer, Penzance Players from Helen Crossley, September 11, 1946.

93-21.1-13. 1947.

*All items are fastened together, some pasted to paper, not in chronological order.*

- a. Typewritten Minutes of Meetings, July 20, 22, August 13, 1947.
- b. Typewritten Electrical Expenses, 1947.
- c. Receipt of Tax Paid, Treasury Department, September 24, 1947.
- d. Receipt from Falmouth National Bank, December 3, 1947.
- e. Handwritten note from Martha Redfield acknowledging receipt of money to benefit the W.H. Community Association.
- f. Typewritten letter from Samuel French, Inc. to Janet Jones, July 25, 1947.
- g. Play production license for "Our Town" from Walter H. Baker Company, August 22, 1947.
- h. Typewritten and handwritten attendance sheet for meeting, July 20, 1947.

93-21.1-14. 1948.

*All items are fastened together, some pasted to lined notebook paper, not in chronological order.*

- a. Handwritten list of officers.
- b. Handwritten list of active members.
- c. Envelope addressed to Dorothy Crossley attached to lined notebook paper containing letter from Walter H. Baker Company, August 17, 1948 and receipt for money paid to perform "Seven Keys To Baldpate"
- d. Check stub for \$100. for Kendall Printing Co., August 24, 1948.
- e. Bill from Kendall Printing Co. for tickets, posters, programs, August 19, 1948.
- f. Bill from Falmouth Publishing for ad, August 1948.
- g. Receipt and letter from Collector of Internal Revenue, September 20, 1948.
- h. Typewritten letter to Frances Cahoon from Penzance Players re check for benefit of W.H. Community Association, September 14, 1948.
- i. Printed receipt-letter from Woods Hole Community Association to Penzance Players, September 15, 1948.
- j. Three handwritten letters in envelopes from Martha Redfield to Dorothy Crossley, 1948. *Attached to lined notebook paper.*
- k. Typewritten Treasurer's Report, September 1948.
- l. Tickets for "Seven Keys to Baldpate".
- m. Handwritten letter to Freelon Morris from Martha Redfield, 1948.  
*Envelope containing letter attached to lined notebook paper.*
- n. Handwritten meeting notes, July 2, 1948.
- o. Handwritten meeting notes, July 9, 1948.
- p. Handwritten list of Winter Play Reading Committee.
- q. Handwritten note to Dorothy Crossley from Harriet, n.d.

93-21.1-15. 1949.

- a. Handwritten list of officers, 1949.
- b. Typed list of members, 1949.
- c. Typed list of members with penciled additions, 1949.
- d. Handwritten account of Annual Meeting, July 8, 1949. Felicity N. Koller, secretary.
- e. Handwritten account of meeting to choose play, July 10, 1949.
- f. Printed ticket attached to lined paper for "You Can't Take It With You".
- g. Handwritten account of final meeting, August 25, 1949.
- h. Typewritten letter (carbon copy) from Jackson G. Barry, Penzance Players, to Mrs. John A. Christianson (sic), August 8, 1949.
- i. Handwritten list of cast members.
- j. Receipt from Internal Revenue Service for taxes, August 1949.
- k. Receipts from CARE for food donated by Penzance Players to Germany.
- l. Letters from Austria (Wien) of thanks for food.

93-21.1-16. 1950.

- a. Handwritten list of officers, 1950.
- b. Typed Treasurer's Report for 1949 season.
- c. Handwritten notes on meeting of September 10, 1950. *"Meeting was called to order under Hurricane conditions by Pres. John Baitsell...."*
- d. Handwritten list of Patronesses.
- e. Handwritten list of members and duties, 1950.
- f. Handwritten account of first meeting, July 6, 1950.
- g. Handwritten account of second meeting, July 12, 1950.
- h. Handwritten list of members/actors?
- i. Handwritten list of parts and people at tryouts, July 18, 1950.
- j. Handwritten cast list for "Our Hearts Were Young and Gay".
- k. Handwritten list of duties for First Act (scenery, costumes, props).  
*Doodles on back of paper.*

93-21.1-17. 1951

- a. Typewritten account of (first) meeting for 1951 season.
- b. Handwritten list of members.
- c. Handwritten list of members.
- d. Typewritten account of final meeting for 1951 season.

93-21.1-18. Xerox copy of program (n.d.), with postcard attached and notes from Joan (Ryder) Wickersham guessing that this was the 1951 play ("Light Up The Sky"). *See below – it was the 1952 play.*

93-21.1-19. 1952

- a. Handwritten notes (pencil) of first meeting, July 7, 1952.
- b. Handwritten notes (ink) of second meeting, July 14, 1952.
- c. Handwritten notes (pencil) about play chosen for performance August 21, 22, 23, 1952: "Light Up The Sky".
- d. Handwritten notes (ink) about meetings and treasurer's reports, n.d.

93-21.1-20. 1953

- a. Typewritten Technical Directory for 1953 season (names, phone numbers).
- b. Printed form letter from Dramatists Play Service, Inc., July 20, 1953, acknowledging order for 13 copies of "Cuckoos On The Hearth".
- c. Typewritten report of First Meeting, July 6, 1953.
- d. Typewritten report of Meeting, July 15, 1953.
- e. Typewritten report of Second Meeting, July 16, 1953.
- f. Typewritten report of First Meeting, July 6, 1953 (second copy).
- g. Typewritten report of Second Meeting, July 16, 1953 (second copy).
- h. Handwritten (pencil) list of names, phone numbers and assignments of members.
- i. Handwritten (pencil) list of names, addresses, assignments.
- j. Handwritten (ink) list of names addresses, phone numbers, assignments.
- k. Handwritten (ink) list of names addresses, phone numbers, assignments.

93-21.1-21. 1954.

- a. Typewritten list. Membership of the Penzance Players –1954, 2 pages.
- b. Typewritten list. Organization of the Penzance Players—1954 (Officers and duties of members), 2 pages.
- c. Typewritten report of First Meeting, July 18, 1954.
- d. Typewritten report of Second Meeting, July 22, 1954.
- e. Typewritten report of Third Meeting, July 26, 1954.
- f. Typewritten report of Fourth Meeting, July 27, 1954.
- g. Typewritten report of Fifth Meeting, July 29, 1954.
- h. Typewritten report of Final Meeting, August 30, 1954.
- i. Handwritten letter from Martha Redfield to Cornelia Hanna with suggestion of contribution to the Community Association, August 1954. Attached to same page is a fundraising brochure from Community Association.

93-21.1-22. 1955.

- a. Program. "Hay Fever" by Noel Coward, August 23, 25, 26 1955.
- b. Typewritten report of First Meeting, July 3, 1955.
- c. Typewritten report of Second Meeting, July 10, 1955.
- d. Handwritten report of Third Meeting, July 17, 1955.
- e. Handwritten report of Final Meeting, September 9, 1955.
- f. Typewritten list of members, 1955, 2 pages.
- g. Typewritten list of assignments and addresses, 2 pages.
- h. Page with tickets for "Hay Fever" attached, marked "1955".
- i. Typewritten statement from Garrett McClung about the role of the Penzance Players, n.d. and handwritten note from John M. Baitzell – both to be used as quotes in program about 25 years of the Players.
- j. Page with envelope and letter (inside envelope) marked "Acknowledgement of \$100 given to W.H. Library 1955".
- k. Page with envelope and letter (inside envelope) marked "Acknowledgement

of \$300 given to Comm. Hall Assoc.”

- l. Typewritten list of members, 1955, 2 pages (second copy).
  - m. Handwritten Suggestions for Penzance Players of 1956, 7 pages.
- 93-21.1-23. 1956.
- a. Program. “The Happiest Days of Your Life” by John Dighton, August 23, 23, 24 1956.
  - b. Handwritten report of First Meeting, July 1, 1956.
  - c. Handwritten report of Second Meeting, July 9, 1956.
  - d. Handwritten report of Third Meeting, August 24, 1956.
  - e. Handwritten report of Executive Committee meeting on ticket prices, n.d.
  - f. Handwritten report of the last Executive Committee meeting, n.d.
  - g. Community Hall Bulletin (“For a Better Life in Woods Hole”), 1956.
  - h. Handwritten list of members and duties.
  - i. Handwritten list of Scripts owned by Penzance Players, 2 pages.
  - j. Tickets for 1956 play “The Happiest Days of Your Life”.
  - k. Typewritten letter from Mrs. Archibald M. Crossley to Betsy Day about the history of the Players.
  - l. Typewritten list and notes in pencil on Quissett Harbor House stationary about Executive Board meeting of July 5.
  - m. Handwritten list: Part of Membership List, 1956.
  - n. Receipts for bills paid to Walter H. Baker Company for scripts, July 19, 1956.
  - o. Handwritten notes: Odds & Ends For Next Secretary.
  - p. Typewritten letter from The Falmouth Hospital Association, Inc., June 3, 1957 (with handwritten remark that it was received because the Players had given them money in 1956).
  - q. Typewritten report: To the President of Penzance Players, September 6, 1956, 6 pages.
- 93-21.1-24. 1957.
- a. Handwritten 1957 Publicity Committee Report, September 4, 1957.
  - b. Handwritten report of Second Meeting, July 11, 1957.
  - c. Handwritten list of members, stage crew.
  - d. Handwritten list of people and assignments, July 11, 1957.
  - e. Handwritten list of attendees and duties at July 11, 1957 meeting 2 pages, 2 copies.
  - f. Flyer for “The Color of India”, lecture by Dr. Leland C. Wyman, August 30, 1957.
  - g. Handwritten notes about finances and receipts.
  - h. Hand drawn pencil sketch of stage layout.
  - i. Newsclipping. “Play Is Planned In Woods Hole, “Cheaper by the Dozen To Be Presented”, *Cape Cod Standard Times*, August 2, 1957.
  - j. Newsclipping. “Intimate Glimpse of the Players”, *Falmouth Enterprise*, August 20, 1957.
  - k. Newsclipping. “Amateur Players Entertain Well With ‘Cheaper By Dozen’”,

*Cape Cod Standard Times*, August 22, 1957.

- l. Newsclipping. Photo and caption: "Penzance Production To Be Cheaper By The Dozen, *Falmouth Enterprise*, August 2, 1957.
  - m. Newsclipping. "Penzance Players Please Audience With Merry Frolic" by Sheila Leighton, *Falmouth Enterprise*, August 23, 1957, 3 copies.
  - n. Program. "Cheaper By The Dozen", August 21, 22, 23 1957.
  - o. Typewritten list of Penzance Players of 1957.
  - p. Play production license from The Dramatic Publishing Company, August 1957.
- 93-21.1-25. 1958.
- a. Program. "You Can't Take It With You.
  - b. Handwritten list of names and addresses of those doing Scenery.
  - c. Handwritten list of names and addresses of those doing Publicity.
  - d. Handwritten list of names and addresses of those doing Make Up and General Helping.
  - e. Handwritten list of names and addresses of those doing Stage work.
  - f. Handwritten list of names and addresses of those doing Stage work and tally of figures on reverse.
- 93-21.1-26. 1959, 1960, 1961.
- a. Program. "Three Girls and Jeffrey" (1959 Play).
  - b. Program. "Harvey" (1960 Play).
  - c. Program. "The Bat" (1961 Play).
  - b. Typewritten generic letter to Patronesses, 1961.
- 93-21.1-27. 1962. Program. "The Admirable Crichton".

## **BOX 2**

## **PENZANCE PLAYERS (93-21)**

- 93-21.2-1. 1963, 1964.
- a. Tickets for 4 short plays, August 28, 1964.
  - b. Postcards soliciting Patrons/Patronesses for the 4 plays to be performed.
  - c. Record book with handwritten notes for meetings, lists of members, finances for July-August 1963 and July 1967. Various handwriting.
  - d. Typewritten letter, September 3, 1964 to friends of the Players requesting support for the Players to become a repertory group.
  - e. Receipt from Charlbet's (Stationers & Office Outfitters) for office supplies, July 5, 1963.
  - f. Handwritten list of treasury balances forwarded from 1962 and gifts given in 1962.
  - g. Receipt from MBL, July 16, 1963.
  - h. Handwritten pages (four) of notes for stage directions, lighting, etc. N.D.
  - i. Handwritten notes for meeting about plays, July 13, 1964.

- j. Handwritten card from Emily Wheeler, Ashumet Farm, to Players. N.D.
  - k. Handwritten letter from Mrs. Mixer, Farm House, Nobska Point. N.D.
  - l. Typewritten letter from Dorothy Boyers, Oberlin College-Gilbert & Sullivan Players at Highfield, to Helen, Penzance Players, August 11, 1964.
  - m. Handwritten letter from Edna Clark, 503 Sippewissett Road, requesting more tickets, August 19, 1964.
- 93-21.2-2. 1968.
- a. Handwritten notes, executive meeting, June 18 (1968).
  - b. Handwritten notes, executive meeting, June 27 (1968).
  - c. Handwritten notes, 1<sup>st</sup> general meeting, July 7, 1968.
  - d. Handwritten notes, 2<sup>nd</sup> general meeting, N.D.
  - e. Handwritten list of people and phone numbers.
  - f. Handwritten notes, executive meeting, July 18 (1968).
  - g. Handwritten notes, n.d.
  - h. Handwritten notes, general meeting, August 31, 1968.
  - i. Handwritten letter from Susie Steinbach on MBL stationary, August 6, 1968.  
In envelope.
  - j. Six color photo prints of 1968 productions (“The Dumbwaiter”, “No Exit and “Escorial”). Players’ names on back of prints.
- 93-21.2-3. 1969.
- a. Photographs. Three Polaroid photos of the interior of a striped tent. Color.
  - b. Receipt. Receipt from Alfred G. Peterson & Sons, Inc. n.d.
  - c. Post Office notice of COD package. N.D.
  - d. Handwritten draft of letter announcing 40<sup>th</sup> season of the Penzance Players, n.d.
  - e. Program. “Mandragola” (“The Mandrake Root”) by Niccolo Machiavelli, 1969.
  - f. Telegram from Susan to members of the Players, August 26 (1969).
  - g. Handwritten list of addresses (patrons?). n.d.
  - h. Handwritten notes for meeting, July 6, 1969.
  - i. Handwritten Play Reading Minutes, July 6, 1969.
  - j. Handwritten Play Reading Minutes, July 15, 1969.
  - k. Handwritten Play Reading Minutes, July 17, 1969.
  - l. Handwritten notes for General Meeting, July 21, 1969.
  - m. Handwritten notes and drawings for tent. N.d.
- 93-21.2-4. 1971.
- a. Tickets (3) for “Night of January 16<sup>th</sup>” by Ayn Rand, August 26, 1971.
  - b. Newsclipping. “Penzance Players Start Casting For August Show”, *Falmouth Enterprise*, July 16, 1971.
  - c. Typewritten letter, envelope and receipt. Letter from David McKay Company, Inc. to Judith Skowron, July 16, 1971. Receipt for “Night of January

Sixteenth" copies sent rush.

- d. Typewritten letter, envelope and bill. Letter from David McKay Company, Inc. to Judith Skowron, August 5, 1971. Bill for royalty, performances and special delivery costs.
  - e. Typewritten letter and envelope. Letter with release and permission for performances of "Night of January 16<sup>th</sup>", August 11, 1971.
  - f. Receipt for postal box rent, July 8, 1971.
  - g. Sales slip from Wood Lumber Company, August 9, 1971.
  - h. Sales slip from Woods Lumber Company, August 10, 1971.
  - i. Program. "Night Of January 16<sup>th</sup>" by Ayn Rand August 24-27, 1971.
- 93-21.2-5. 1972.
- a. Receipt from Walter H. Baker Company for "J.B.", July 6, 1972.
  - b. Cards. Two patron's cards for 1972.
  - c. Cards. Two ticket reservation cards for 1972.
  - d. Contract. Copy of contract for Sound Effects/Music Tape Recording from Masque Sound and Recording Corporation, July 20, 1972.
  - e. Brochures and information sheets. Capron Lighting (Theatrical).
  - f. Receipts. Two receipts for spots and hangers from Capron Lighting, August 1971.
  - g. Invoices from The Job Shop for printing and copying costs, July 31, August 21, August 31 and September 25, 1972. Receipt from Job Shop for \$49.64, September 5, 1972. Inside chartreuse envelope.
  - h. Bank statements. Seven bank statements, 1972-1973, from Falmouth Bank and Trust Company.
  - i. Invoice and price list. Invoice from RockTronics, August 23, 1972.
  - j. Receipt. Post Office Box rental, June 30, 1972.
  - k. Newsclipping. "Penzance Players will present their 1972 production...." . Photo and caption. Falmouth *Enterprise*? N.D.
  - l. Envelope. Envelope from Kendall printing, probably with invoice inside (sealed shut). Postmarked August 31, 1972.
  - m. Receipt. Malchman's, August 24, 1972.
  - n. Insurance contract. Lawrence and Motta Insurance Agency. July 24, 1973.
  - o. Envelope. Envelope from Woods Lumber Company, probably with invoices inside (sealed shut). Postmarked September 2, 1972.
  - p. Check stubs (two).
  - q. Invoice. Invoice from Masque Sound and Recording Corporation, August 3, 1972.
  - r. Receipt. Falmouth Motors, August 10, 1972.
  - s. Receipt. Walker Volkswagen, Inc., August 16, 1972.
  - t. Handwritten note. Note from Marjorie Christman, Children's School of Science, January 18, 1973, thanking Karen Schleicher for contribution from Players.
  - u. Envelope. Envelope from Woods Hole Library, probably with a thank you note,

addressed to Karen Schleicher. Postmarked January 4, 1973.

- v. Typed letter. Letter to Penzance Players offering payment for damage to borrowed light board, February 28, 1973.

93-21.2-6 1973

- a. Typewritten letter. Patron letter (draft) for performances of "A Midsummer Night's Dream".
- b. Cards. Patron's cards, soliciting reservations for tickets for "A Midsummer Night's Dream". Two cards.
- c. Cards. Reservation cards. Two cards.
- d. Organization chart (mimeographed) for Penzance Players with names in pencil.
- e. Handwritten list. Cast and volunteer list.
- f. Handwritten notes and list of ideas.
- g. Receipt from Samuel French, Inc. for one copy of "A Midsummer Night's Dream", July 19, 1973.
- g. Insurance contract. Lawrence and Motta Insurance Agency, July 24, 1973. In envelope with receipt for payment.
- h. Rental agreement and Invoice, Capron Lighting, August 28, 1973. Two pages.
- i. Receipts for paint, fabric, supplies, makeup, printing, cleaning, etc. – August 1973.
- j. Notice of uncollected funds for Frank Scarito (bounced check), Falmouth Bank & Trust, September 4, 1973.
- k. Bill for program ad, Plymouth Savings Bank, September 7, 1973.
- l. Handwritten letter with notes on performance tech from Greg Ruppert to Karen Schleicher, September 16, 1973. Three pages in envelope.
- m. Receipts for September 1973.
- n. Envelope (sealed) with checks.
- o. Bank statements and deposit slip receipts, Falmouth Bank & Trust.
- p. Photographs. Two photographs (xerox copies)
  - 1. Martha Moore with ivy wreath
  - 2. Cast in costume of "A Midsummer Night's Dream".

93-21.2-7. 1974

- a. Program. "The Mouse That Roared", 1974.

93-21.2-8. 1978.

- a. Program. Woody Allen's "Don't Drink The Water", August 22-26, 1978. 5 copies.
- b. Handwritten note to Jennifer Gaines from ?, June 23, 1995 re 1978 Penzance Player's season.
- c. Program. Woody Allen's "Don't Drink The Water", 1978. 1 copy, which apparently came with above notes.
- d. Poster. Filed in Poster Box.

93-21.2-9. 1982

- a. Ticket stub (pink).
- b. Program. "Summer Scene", August 18-21, 1982. 9 copies.

93-21.2-10. 1983

Program. "Three Short Plays", August 17-20, 1983. 6 copies.

93-21.2-11. 1984

a. Ticket stubs (pink).

b. Program. "The Real Inspector Hound", August 16-18, 1984. 6 copies.

93-21.2-12. Miscellaneous undated items.

a. Program. "Three Teaparties", August 26-27. No year.

b. Program. "The Happiest Days of Your Life", August 22-25. No year.

b. Handwritten notes, Instructions for Correspondence Committee, 3 pages.

93-21.2-13. Copies of Plays.

a. "Hello Out There". Typewritten in black cover.

b. Unknown play with characters Chloe, Zabulon, Narcissus III, Urania and Theodulus. Xerox copy.

c. "Ah, Wilderness!", Act Two. Two Xerox copies.

d. "The Bald Soprano", miscellaneous pages, Xerox copy.

93-21.2-14

a. Program. "The Bald Soprano" and "Questions". N.d. 16 copies.

93-21.2-15. Booklet. "The Mouse That Roared", official copy from Baker's Plays.

93-21.2-16. Booklet. "Ah, Wilderness!", official copy from Baker's Plays.

93-21.2-17. Booklet. "Night of January 16<sup>TH</sup>", official copy from David McKay Company.

93-21.2-18. Booklet. "You Can't Take It With You," official copy from Baker's Plays.

93-21.2-19. Booklet. "The Man Who Came To Dinner", official copy from Dramatists Play Service Inc.

PAGE

PAGE 12